



CALIFORNIA STATE ASSOCIATION OF PARLIAMENTARIAN

www.ca-parliamentarian.org

FACT SHEET

SCOPE

The California State Association of Parliamentarians (CSAP) is a non-profit, public benefit corporation composed of approximately 300 parliamentarians interested and trained in parliamentary procedure. CSAP is a division of the National Association of Parliamentarians (NAP), the largest and oldest organization for training parliamentarians in the United States.

ORIGIN

CSAP was organized in 1948 in Hollywood and incorporated in 1960. Founders foresaw the need for proficiency in parliamentary procedure as a motivating force in business, government, organization and community service.

PURPOSE

The primary purpose of CSAP is to promote closer cooperation among parliamentarians in California and to further the growing interest in parliamentary procedure.

MEMBERSHIP

CSAP welcomes all interested persons regardless of race, age, religion, sex, citizenship, national origin or disability. It is nonpartisan and nonsectarian.

Membership is individual, based on knowledge of the fundamental principles of parliamentary law.

To become a member, a person must successfully complete the membership exam on the basic principles and procedures from the current edition of *Robert's Rules of Order Newly Revised*.

To become a Registered Parliamentarian, a member must pass the NAP registration exam. To become a Professional Registered Parliamentarian, a Registered Parliamentarian must meet additional requirements of NAP.

DUES

Members pay NAP and CSAP dues directly to NAP; In addition, members also pay dues to each California unit to which he or she belongs.

STRUCTURE

Local study units are composed of students, members, and Registered and Professional Registered members. The units generally meet monthly to study parliamentary procedure with a high level of individual participation. Members learn by doing and progress at their own rate of speed.

In addition, members in the three areas of California (Pacific, Sierra and Southern) meet quarterly for additional study and cooperative activities.

The CSAP Board of Directors meets four times a year and conducts the business of the organization between annual meetings.

PUBLICATIONS

The *California Parliamentarian* and the *National Parliamentarian* are published quarterly and sent to all members. The CSAP membership roster is available on the CSAP website. The NAP Membership Manual is published biennially and is mailed to all members.

SERVICES

Professional Registered Parliamentarians, Registered Parliamentarians, and members serve organizations with a wide variety of parliamentary law services such as teaching individuals and groups, speaking on parliamentary law, assisting with bylaws, organizing meetings and seminars, serving as a Parliamentarian, chairing meetings, and offering parliamentary advice to presiding officers, governing boards and committees.

HEADQUARTERS

CALIFORNIA STATE ASSOCIATION OF
PARLIAMENTARIANS

(CSAP) 2159 42nd Avenue
San Francisco, CA 94116-1520
www.ca-parliamentarian.org

NATIONAL ASSOCIATION OF PARLIAMENTARIANS®

(NAP) 213 South Main Street
Independence, MO 64050-3850
(816) 833-3892 (888) NAP-2929 Fax: (816) 833-3893
www.parliamentarians.org email: hq@nap2.org