



CALIFORNIA PARLIAMENTARIAN

The Official Publication of California State Association of Parliamentarians
A Division of National Association of Parliamentarians®

2009-10 Issue #1

Lorenzo R. Cuesta, PRP Editor

A Report from the Chief

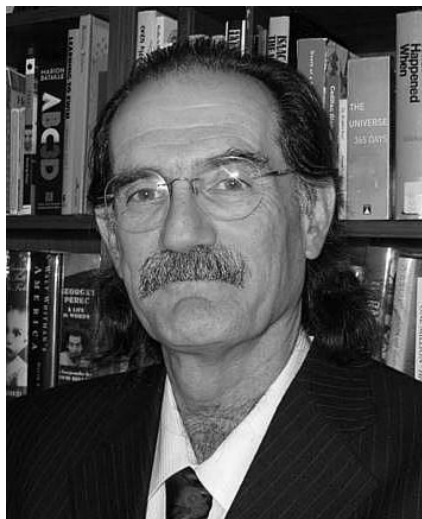
CSAP President
Scott Burns, PRP

2010 to be a Year of Introspection and Bustling Activity

2009 is pretty much in the bag; it's on to 2010! Because of an amendment to CSAP's bylaws in 2007, I now take on the role of CSAP's first two-term president. I've either done something right, or am being punished for my transgressions -- time will tell. Last year I didn't have a vague and convivial theme.

This year I do: **"Introspection."** It's not really a new idea -- more of a continuation of what we set out last year as a long-term goal of repairing and restoring CSAP's infrastructure. Some details are highlighted below, in no particular order of importance because they are all equally important.

BUT FIRST! I would be remiss if I didn't comment on the extraordinary display of hard work, commitment, and geniality that CSAP members and delegates showed to the 350-



Scott M. Burns, PRP

plus members of NAP who attended the NAP Biennial Convention in San Francisco this past September. It was a complex event, but Convention Coordinator Jean Stallings and her diverse cadre of California volunteers put on as efficient and smooth-running event as ever. California members also distinguished themselves with several excellent workshop presentations and with their persuasive visits to the microphones on a wide variety of NAP Bylaw amendments.

California's national presence will be even more to the forefront over the next two years since newly elected NAP President Ron Stinson has appointed several of our best and brightest members to national positions. CSAP's web-

master, H.R. "Bob" Hall (Sigma Delta) is now the webmaster for the NAP website as well. Bob's wife TinnieBee Hall (Sigma Delta) is taking over the reins as editor of the *National Parliamentarian* magazine. Joining both on the NAP Communications Committee will be Jean Stallings (Pi Gamma) and CSAP affiliate member Frank Fitzgerald (Arizona). Past CSAP President David Mezzera (Nu Rho Pi) is now NAP Region 8 director and a member of the Board of Directors

Back to our own itinerary and challenges for 2010:

1) During the last term we cleaned up some our Bylaws, Standing Rules, and Board Poli-

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Call for 2010-2011 CSAP Nominations

2010 is nearly here – time to start thinking about candidates for 2011. The CSAP Nominating Committee will soon begin its search for candidates for statewide office for the 2010-11 year. Except for Treasurer, all of the existing officers will be termed out.

Candidates may be proposed by any member, a Unit, or the Nominating Committee itself. Names of proposed candidates, accompanied by qualifications and written consent to serve, must be submitted to the Nominating Committee prior to May 1.

The committee consists of Michael van Roy and Maryellen Harris (Pacific Area), Vera Mizell and Pauline Lemire (Southern Area) and Maria Trujillo-Tough (Sierra Area). Emails can be sent to nominations@ca-parliamentarian.org.

CSAP Members Have a Brief Affair in San Francisco

Sixty-six delegates and guests enjoyed the bay area's pleasant weather and hospitality as CSAP conducted its annual convention on the evening of September 12. This was simply a three-hour business meeting smack-dab in the middle of the NAP Biennial convention. CSAP President Scott Burns presided over the theme "Keep it Short and Simple." The expedited procedures allowed delegates to complete all of the annual business in the 3 hours allotted. Delegates elected four statewide officers, and four bylaw amendments, seven standing rule amendments and a budget for the new year.

There were two contested elections this year. Norman Golden (Pacific Area) prevailed as CSAP's new Treasurer. The other three incumbent officers were unopposed and easily reelected on a voice vote: President Scott Burns (Sierra Area), Vice-President Normadene Carpenter (Sierra Area), and Secretary Judi Cheesebrough (Southern Area). The other contested election, surprisingly, was for the Nominations Committee. This election was also one of two rough-spots in the otherwise smooth proceedings. After scraps of paper were circulated Mike Van Roy, Pauline Lemire, Maria Trujillo Tough, Mary Ellen Harris and Vera Mizell were elected to the committee. There was also some lively discussion about procedures for adopting the annual financial review. Both situations served as a reminder that even when one plans for a short and relatively informal meeting, one must still be prepared for all contingencies.

President Scott Burns also presented a special President's Award to Southern Area members H. R. "Bob" Hall and Gerry Olsen, honoring both for their commitment and service to CSAP in a variety of capacities.

Educational Sessions 2010 CSAP Convention

Eight educational sessions over 2 days based on interactive, participatory, learning opportunities.

Friday, October 1, 2010 Theme One: (Suggestion?)

Four 1 hour sessions in 2 tracks (2 sessions per track). One track for an advanced audience; one track for a less advanced audience.

Saturday, October 2, 2010 Theme Two: (Suggestion?)

Four 1 hour sessions in 2 tracks (2 sessions per track). One track for an advanced audience; one track for a less advanced audience.

Please share your ideas on themes, classes, and presenters with the convention education coordinator at parliam@roberts-rules.com.

Board of Directors, and Committees CSAP 2009-2010

Board of Directors Elected Officers

President	Scott Burns	Epsilon
Vice-President	Normadene Carpenter	Epsilon
Secretary	Judith Cheesebrough	Theta
Treasurer	Norman Golden	Sigma Phi

Area Directors

Pacific Area	Kathy Flowers	Omega Alpha Kappa
Sierra Area	Rick Sydor	Sigma Chi Sigma
Southern Area	Chuck Nolan	Beta Mu

Parliamentarian	James Stewart	MAL
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Standing Committee Chairmen on Board of Directors

Budget & Finance	Jack Wallace	Sigma Chi Sigma
Editorial	Lorenzo Cuesta	Sigma Rho Pi
Bylaws	Gerry Olsen	Zeta Chi
PR/Marketing	Jacqueline Marazzi	Nu Chi
Website	H.R. 'Bob' Hall	Sigma Delta

Off-Board Standing Committee Chairs

Convention:	Sandra Sanders	Zeta Chi
Education:	Susan Rayburn	Epsilon
Growth & Service:	Normadene Carpenter	Epsilon
Financial Review:	(To Be Determined)	
Historian:	Trudy Waldroop	MAL
Mailing:	Karen Swett	Sigma Chi Sigma
Membership:	Normadene Carpenter	Epsilon
Youth:	David Mezzera	Nu Rho Pi

Unit Presidents

Pacific Area

Alpha Gamma - Kathy Flowers
 Kappa - Marian Misrack
 Nu Rho Pi - Evelyn Wilson
 Omega Alpha Kappa - Alverta Harty
 Pi Gamma - Niniv Ibrahim
 Rho Chi - William White
 Zeta - Jackie Jacobberger

Sierra Area

Alpha Omega - Marianne Haydon
 Epsilon - Rick Sydor
 Sigma Chi Sigma - Katye Ridgeway
 Sigma Rho Pi - Rick Sydor

Southern Area

Beta Mu - Carmen Duenas
 Chi Eta Phi - Dr. Lovene Knight
 Eta Pi - Robin Pokorski
 Eta Rho - Peggy Comstock
 Nu Chi - Jacqueline Marazzi
 Sigma Beta Chi - Geraldine Mason
 Sigma Delta - Gail Lover
 Theta - Kathy Quadrato
 Zeta Chi - Sharon Hillbrant

Committees

Budget & Finance: Jack Wallace, Rick Sydor, Susan Rayburn, Bob Hall, Norman Golden

Bylaws: Gerry Olsen, Lorenzo Cuesta, Karen Swett, Sandra Sanders, Esther Heller

Convention: Sandra Sanders, Sharon Hillbrant, Susan Rayburn, Lorenzo Cuesta, Lorraine Talbot, Muriel Oles, and a host of others still be appointed.

Editorial: Lorenzo Cuesta

Education: Susan Rayburn, Lorenzo Cuesta, Gerry Olsen, Loretta Newsom

Growth & Service: Normadene Carpenter

Financial Review: Open

Historian: Trudy Waldroop

Mailing: Karen Swett

MAL Liaison: Priscilla Bramlette

Membership: Normadene Carpenter

Nominations: Michael van Roy, Vera Mizelle, Mary Ellen Harris, Maria Trujillo-Tough, Pauline Lemire

PR/Marketing: Jacqueline Marazzi, Joanne Smallwood, Susan Rayburn, Diane Bish, Lisa Rothman

Recognition: Open

Website: H. R. 'Bob' Hall

Youth: David Mezzera, Sam Gales, Gerry Olson

Official CSAP Office

Evelyn Wilson - Nu Rho Pi

Bylaw and Standing Rule Amendments Approved at the 2009 CSAP Convention

Gerald Olsen, PRP

Bylaw Amendments

No. 1 – ELIGIBILITY FOR THE OFFICE OF PRESIDENT OR VICE-PRESIDENT (Article VI, Section 3,b. Eligibility for Office) - Adds the words, "or have served as an elected officer of CSAP during at least one of the past three years" as a third way for a member to be eligible for election to the office of CSAP President or Vice President.

No. 2 – CLARIFYING OFFICER NOMINATION PROCESS (Article VI, Section 6, B.2) - Adds that a CSAP member or a unit can make nominations for the election of CSAP officers, that the deadline is May 1, and that the nominations go only to one person – the chairman of the nominating committee.

No. 3 – VACANCY IN OFFICE OF VICE-PRESIDENT (Article VI, Section 6.D) - This section was struck in its entirety as part of the clean-up process following the elimination of the office of President-Elect at the last convention.

No. 4 – GLOBAL CHANGE AFFECTING ALL STANDING COMMITTEES – (Article X) - Amendment was withdrawn.

No. 5 – ELIMINATE THE YEARBOOK COMMITTEE (Article X, Section 15) – This section was struck in it's entirely. The amendment was approved in conjunction with Standing Rule Amendment No. 5. CSAP has not printed a yearbook or membership manual for several years. CSAP rosters and governing documents are published annually in the CSAP Par-

liamentarian and are available on the CSAP website. Current year CP and rosters are also sent to new members.

Standing Rule Amendments

No. 1 – STANDING RULE NO. 1 (This No. 1 indicates the position in the list of Standing Rules) - This amendment allows the CSAP Board of Directors to establish or change the official address of the Association in the City and County of San Francisco. The CSAP Articles of Incorporation require the Association's headquarters to be in the City and County of San Francisco.

No. 2 – STANDING RULE NO. 5 - This amendment states that no expenditures shall be made or reimbursed by CSAP, unless included in a previously adopted budgeted allocation or approved by a 2/3 vote of the Board of Directors.

NO. 3 – STANDING RULE NO. 10 - This amendment states the Treasurer will rebate to each Area \$3 per member using the NAP membership count as of March 1 of each year.

NO. 4 – STANDING RULE NO. 17 - The amendment states that any resolution to be considered by the convention shall be received by the Bylaws Committee no later than June 15 and shall be published in the California Parliamentarian Call to Convention. Emergency resolutions may be presented at the convention with approval of a 2/3 vote of the delegates. This amendmen clarifies the resolution process.

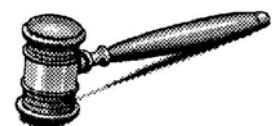
NO. 5 – STANDING RULE NO. 20 - This amendment eliminates the requirement for an annual Yearbook or Membership Handbook. The information is published annually in the California Parliamentarian and/or on the CSAP website.

NO. 6 – STANDING RULE NO. 21 - This amendment ties in closely with Standing Rule No. 20, stating that each member shall be provided with copies of CSAP's governing documents, membership rosters, and other materials determined by the Board. This makes Standing Rule No. 21 consistent with Rule No. 20.

NO. 7 – NEW STANDING RULE NO. 24 - IThis new standing rule states these Standing Rules may be amended by a majority vote of delegates at convention OR by a 2/3 vote of the entire membership of the Board of Directors.

Also, that amendments to the Standing Rules adopted by the Board between conventions shall be published in the next issue of the California Parliamentarian.

This codifies the amendment process for the CSAP Standing Rules and allows the Board to amend the Standing Rules by a 2/3 vote of the entire Board membership between conventions.



cies. This year we will tackle the Unit Officer and Membership Guides which haven't been revised or republished in nearly ten years. Updating and republishing CSAP's policies and guidelines will help ensure that all officers, directors and units are aware of their responsibilities and have practical guidance to achieve success.

2) We will take still another look at our Bylaws and Standing Rules in 2010. Despite some clean-up amendments at this most recent convention, there are still some structural issues that need to be revisited. NAP has already notified us of some changes it feels are required and some others that it believes are desirable for national uniformity.

3) We need to find new ways either to increase revenues or to trim expenses. This will not be easy; sixty-five per cent of our nearly \$9,000 annual operating expense is for officer and board travel. Our officers and directors are being reimbursed for less than half of their costs and we are already using teleconferences to reduce the frequency of formal meetings.

A dues increase is always possible, but unlikely since NAP is already contemplating one to meet its own revenue problems and a dual increase could result in a greater loss of membership.

4) Another challenge is the concept of the annual convention itself. We must identify

a location for 2011 and begin that planning process long before we elect our officers for that term. For the past four years attendance has hovered between 65-75. Hotel room and meal rates have continued to escalate and with fewer attendees to share the cost it is becoming more expensive for each of us. We could no longer meet the minimum guarantees that many hotels require.

5) We must ALL commit to that extra effort to provide quality and up-to-date content for the website and keep it current with news of state, area, and unit activities. Our target audience for new members are the students, the professionals, and the non-profit and civic activists who already spend much of their time on-line. If we don't give them an up-to-date, comprehensive destination to connect to, they will never find us.

6) We are an aging organization and attrition continues to plague CSAP with a 25% decline in membership over the past five years.

We must take a renewed look at helping areas and units prepare educational materials and programs suitable for each of their different audiences: existing members who want to improve their parliamentary knowledge and/or advance to credentialed status; provisional members studying for their membership exams; members of the public visiting for their first time.

7) We are also a professional organization with members who consult professionally with a wide variety of non-profit organizations, homeowner associations, church and civic groups, etc. These members have professional interests that go beyond those of the basic membership. CSAP needs to better identify our registered and professional members' unique concerns and find ways in which CSAP can help them achieve their goals.

I am pleased to report that except for a new Treasurer and PR/Marketing Chair (Norman Golden and Jacqueline Marazzi), all of last year's officers and committee members have rejoined the team for this second round.

But, there's plenty of work to do and while we have a healthy core of volunteers I'm hoping more of you will also step up to the plate with your ideas, your time, and your commitment. (Ok, you're money too.)

Contact me at
sburns@omsoft.com,
(916) 803-2495.

Best wishes for the coming year.

Scott

2010 CSAP Convention Sacramento, CA - October 1-2, 2010

Set your calendars:

the 2010 CSAP Convention will be held on Friday-Saturday, October 1-2, 2010 in Sacramento. The two-day session of educational workshops and business meetings will be held along side the Sacramento River at the Embassy Suites Hotel – Riverfront Promenade.

Planning has just begun, and the official Call to Convention is still 10 months away, but we hope to lure you to the California's Capital with an exciting and dynamic program – not to mention the opportunity to enjoy the company of your fellow members throughout the state. Of course, we will also attend to our annual business of electing new statewide officers, revisiting our by-laws and standing rules; and honoring our accomplishments during the next year

The Embassy Suites is perched on a promenade overlooking the Sacramento River, directly across from Old Sacramento and within walking distance of the California State Railroad Museum, Raley Field, Crocker Art Gallery, California State Capitol, California State Military Museum, Towe Auto Museum, and the California Museum for History, Women and the Arts.

The Convention rate of \$139 per night will be available for the two days before and after the convention dates. This rate is for a two-room suite and includes a cooked-to-order breakfast, nightly beverage reception, free internet access, two daily newspapers, reduced-rate valet parking, and complimentary airport shuttle.

We will be exploring some fund-raising activities during this coming year in order to help defray the expense of the convention. Hotel, meal, and meeting costs continue to escalate while both our membership and convention attendance continue to decline.

Whatever extra funds we can raise in advance of the convention will help us keep registration fees low. At their December 6 meeting, the Board of Directors will consider establishing a special convention fund to accept area, unit, or

member donations. That way, even members whose schedules or health will prohibit them from traveling to Sacramento that weekend can help ensure their fellow members have a successful convention. We invite any creative fundraising ideas you may have.

Convention Coordinators:

Sandra Sanders is serving as Convention Coordinator, with Sharon Hillbrant as Assistant Coordinator. Both are members of Zeta Chi unit, Southern Area.

Other convention committee volunteers:

Other Zeta Chi members pitching in will be Peggy O'Brien Brown, chairing the registration subcommittee and Wendy Laufer as credentials chairman. They will be assisted by Sherry Cash, Jill Martinez, Tina Pedotti, and Manuel Rodriguez.

Lorenzo Cuesta (Sigma Rho Pi, Sierra Area) will be organizing the educational program. Other Sierra Area volunteers so far include Muriel Oles, Hiroko Tsuda, Utako Kimura, Susan Rayburn, Katy Ridgeway, Rick Sydor, Lorraine Talbot, Robert Kraffen, and Jack Wallace.

Of course, putting on a convention requires many volunteers for the numerous tasks – both large and small. CSAP President Scott Burns and Convention Coordinator Sandra Sanders will be rounding up more volunteers over the next two months.

You don't have to wait to be called – just contact Scott or Sandra to express your interest.

sburns@omsoft.com
sandy108pacbell.net



CSAP Area Reports

Sierra Area

Rick Sydor, RP

Sierra Area is off to a fantastic start for a new Parliamentary Year after the 62nd annual convention in San Francisco where so many volunteered with the NAP Convention. What an experience.

At our first Area Meeting on October 24th @ the Raley's Event Center [corner of Madison & Hazel] in Fair Oaks, there were 14 members present. Three of the four units were represented and 1 MAL attended. Also, the District 8 Director, David Mezera, RP attended.

CP Editor, Lorenzo Cuesta, PRP, on behalf of the Sigma Rho Pi Unit led the educational program on "Presiding Officer Practice". It was most informative with lots of participant interaction. Lorenzo had numerous scenarios for the audience to participate in various roles simulating a meeting situation.

Katye Ridgeway, RP, shared with the group aggressive plans to increase our visibility in the community with the end goal of gaining more members. Sierra Area will be advertising with hopes of attracting more members to our units.

The other news is that Lorraine Talbot, RP, was successful in her quest of the "CP" [Certified Parliamentarian] recognition with the American Institute of Parliamentarians Congratulations Lorraine!



Our next Area Meeting is scheduled for January 23, 2009, at this same location.

The Area Institute is still planned for April 24, 2009 with Robert Kraften, RP, as the chair for the event. Dave Miegel and the Epsilon Unit will coordinate the educational sessions.

This year's event will be held @ the Community Room of the North County Corporation Yard located at 5026 Don Julio Blvd. Sacramento, CA 95842.

Pacific Area

Kathy Flowers

Pacific Area met in Cupertino on Halloween, October 31st, for our first meeting of the year. We had 23 members and one guest present.

A workshop was given on Committees and Committee Reports by Evelyn Wilson and David Messera.

A motion was adopted to change Pacific Area's fiscal year to December I-November 30 to conform with NAP's fiscal year.

A motion was adopted to use Intuit's Simple Start software for Pacific Area's accounting at the beginning of the new fiscal year.

Second quarterly meeting is scheduled January 23, 2010.

Southern Area

Chuck Nolan, PRP

The Fall 2009 CSAP Southern Area meeting, was held on October 31, 2009 at KJ's Diner in Westchester, CA. There were 34 attendees, including 3 First Timers.

Area Director Chuck Nolan, PRP led an open discussion titled "Southern Area - Where Have We Been, Where Are We Going?". The theme leading the group to a discussion of how to invigorate the Area meetings, attract more member attendance at Area meetings and further the growth of the CSAP and the Southern Area.

Many ideas were presented and an ad hoc study group of members volunteered to be a committee to study the question in more depth. The 2010 Southern Area budget was approved, Area Units each gave an announcement of their Unit activities, and Jim Stewart, PRP led the Problem Clinic.

The next CSAP Southern Area meeting will be held on February 6, 2010 at the Marriott Courtyard, Oxnard, CA.



Authors of Robert' Give Peek into the Upcoming 11TH Edition at 2009 NAP CONVENTION

Gerald Olsen, PRP

Two of the authors of *Robert's Rules of Order Newly Revised* (RONR) gave a history of the famous book and a brief peek at the upcoming 11th edition.

They said the 11th edition would be issued "possibly" at the 2010 NAP National Training Conference Aug. 27-30 in Minneapolis-St. Paul, Minnesota, or "probably" at the 2011 NAP Convention Sept. 23-27, in St. Petersburg, Florida.

Both noted RONR is based on "common law court analogy," and not a legislative approach.

Will Use Five Principles

They gave five principles they will use in preparing the 11th edition, including:

- 1) Applying existing principles of parliamentary law to newly-arising question;
- 2) Taking account of new practices that, through repeated and widespread use, have become established;
- 3) Correcting inconsistencies and ambiguities;
- 4) Improving method of presentation; and
- 5) Correcting common misunderstandings that do widespread harm.

Robert and Balch said potential suggestions for changes in RONR should be sent to thomasbalch@robertsrules.com. Both said an updated edition of *In Brief* will also be published along with publication of the 11th edition.

Rare Opportunity

The special plenary session was a rare opportunity to learn about parliamentary law from two of the most respected parliamentarians in the world.

Robert is the grandson of Gen. Henry M. Robert, the famous US Army engineer who authored the first Robert's Rules of Order in 1876 and a number of subsequent editions, plus other books on parliamentary law and engineering.

Henry Robert III first became involved in authoring editions of Robert's Rules of Order when he assisted his mother, Sarah Corbin Robert, with the 1970 edition.

Balch, a well-known attorney, lobbyist, legislative analyst, and parliamentarian, also has served as NAP Parliamentarian. He lives in Virginia and is a graduate of Williams College and New York University School of Law.



Left to right: Robert, Balch

CSAP's Newest Members

Kateri Lang
San Diego, CA 92109
619.807.9842
MAL (Southern)

Kyle Levy
San Ramon, CA 94583
925.785.6046
kyle-levy@hotmail.com
MAL (Pacific)

Elizabeth S. Maland
San Diego, CA 92101
619.533.4080
emaland@sandiego.gov
MAL (Southern)

Kerri Malloy
Eureka, CA 95501
707.441.9108
kerrimalloy@mac.com
MAL (Pacific)

Jill Martinez
Oxnard, CA 93033
605.486.0032
jill.martinez08@gmail.com
Zeta Chi

Bobby Wilson
San Diego, CA 92105-5018
679.264.0886
bwilson203@cox.net

“50-50” Opportunity Drawings? You’re Taking a Chance

CSAP and its Areas and Units have relied upon a diverse array of fundraising efforts to supplement their meager dues revenue - especially “50-50” Opportunity Drawings (raffles in which the winner receives half the money collected). Although many non-profit organizations continue to hold such fundraisers, we should be aware that they are no longer legal in California.

Proposition 17 granted to the legislature the authority to enact a law permitting nonprofit organizations to conduct raffles under certain conditions: (1) the raffle must be used to fund “charitable” works; (2) any person receiving compensation for operating the raffle must be an employee of the nonprofit organization; but (3) at least 90% of the raffle proceeds must be used to support California charities (a problem if the prize is a 50-50 split of the proceeds.)

So what’s the best course? Well, aren’t we the ones who pride ourselves on knowing the rules and serving as the model for others? Yup...perhaps its time to let the 50-50's fade into history. We can still have raffles; they just have to be for non-cash prizes – and of course, there is nothing wrong with collecting voluntary contributions to purchase the prizes. Since we anticipate some fundraising for the 2010 CSAP convention, this is a subject that will be discussed at the December 6 Board of Directors meeting. Further guidance will be forthcoming.

Adopted CSAP Budget for 2009-2010 Fiscal Year

INCOME

1.Member Dues (195 Unit Mbrs @ \$20.00)	3900.00
2.Member Dues (108 Members-at-Large @ \$25)	2700.00
3.Member Dues (2 Unit Students @ \$10.00)	20.00
4.Member Dues (2 MAL Students @ \$12.50)	25.00
5.Member Dues (Affiliate members @ \$25)	50.00
6.Educational Material Sales	1200.00
7.CP Newsletter Subscriptions (10 @ \$5.00 ea.)	50.00
8.Interest Earned	500.00
10.Convention Income (estimated)	12000.00
11.Inventory Sales	50.00
12.District 8 Revenue (Reimbursement)	75.00
13.Newsletter Subscriptions	0.00
14.Misc. Income	100.00
16.Unallocated Reserve	0.00

TOTAL INCOME 20,670.00

EXPENSE

1.President's Travel & Business Expenses	1500.00
2.President's NAP Conv/NTC Expenses	1000.00
3.Vice-Pres. NAP Conv/NTC Expenses	1000.00
4.CSAP Board Travel (exclusive of President)	2000.00
5.Telephone & Teleconference	300.00
6.CSAP Board Meeting Room Fee	200.00
7.Stationery & Duplicating	50.00
8.Postage (non-profit permit fee)	180.00
9.Postage (Excluding CP & Call to Convention)	50.00
10.CSAP Roster (printing)	250.00
11.CA Parliamentarian (printing)	600.00
12.CA Parliamentarian (postage-mailing)	300.00
13.Call to Convention (printing/first class postage)	600.00
14.CSAP HQ Expenses	100.00
16.Web Site	200.00
17.Area Mtg Notices-Rebates (303 @ \$3/member)	909.00
18Committee Expenses	100.00
26.Past President's Pin	0.00
29.Dist 8 Newsletter (Reimbursable)	75.00
31.Educational Supplies	1000.00
32.Convention Expense (estimate)	10000.00
33.Bank Charges	15.00
34.Board Meeting Coffee/Tea	200.00
35.Statement of Information Filing	40.00
37.Unallocated Reserve	1.00

TOTAL EXPENSE 20,670.00

2009-2010 Calendar

CSAP Board Meetings

March 4, 2010 Teleconference
June 19, 2010 TBA
September 30, 2010 Sacramento
October 3, 2010 Sacramento

CSAP 2010 Convention

October 1-2, 2010 Sacramento

Pacific Area Meetings

January 23, 2010
April 24, 2010
July 24, 2010

Sierra Area Meetings

January 16, 2010
April 24, 2010
July 3, 2010

Southern Area Meetings

February 6, 2010
May 1, 2010
August 28, 2010

NAP National Training Conference

August 27-29, 2011 St. Paul, MN

AIP Lucas Practicum

January 28-30, 2010 Ontario, CA

AIP Annual Session

July 15-17, 2010 Ontario, CA

Growth and Service Committee

Normadene Carpenter
Vice President – G. & S. Chairman

The CSAP Growth and Service Fund provides monetary grants of up to \$250 to Areas, Units and individuals who have projects designed

- 1) to promote membership recruitment and retention,
- 2) to help form new units,
- 3) to encourage regular members to achieve registered status, and
- 4) to promote CSAP by hosting educational workshops and encouraging the study of parliamentary law generally.

The Fund's income is derived solely from voluntary contributions.

Since the G&S Fund has a healthy balance right now (\$5,750), the Board of Directors will also consider establishing a special CSAP 2010 Convention Fund at its December 6, 2009 meeting.

Hotel, meal, and meeting costs continue to escalate, while both our membership and dues income continue to decline, so the purpose of this fund will be to accept voluntary contributions to help defray the expense of hosting next year's annual convention while the board investigates a longer-term solution to the problem.

Contributions to either fund should be mailed to Vice-President Normadene Carpenter, chairman of the G&S Committee.

700 Forni Road
Placerville, CA 95667
(530) 622-4218.

CSAP Has Three New Advanced Parliamentarians

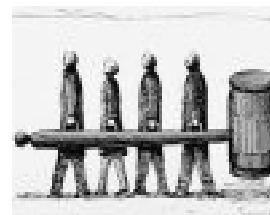
New PRP:

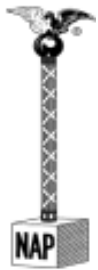
Luis A.(Tony) De la Rosa (MAL, Southern)

New RP:

Both from Sigma Chi Sigma, Sierra

Jack Wallace
Joanne Smallwood





District Eight Newsletter

National Association of Parliamentarians

The Fabulous Five and Six

* Arizona * California * Hawaii * Nevada * Utah * Chartered States
China, Commonwealth of the Northern Marianas, Japan, Malaysia, Philippines, Singapore

Fall 2009

"Each one - Reach one!"

Volume 6, Issue 1

"Each one - Reach one"

My motto when I was CSAP president was "Each one - Teach one!" It was my philosophy that EVERY member of NAP should have the experience of teaching some phase of parliamentary practice to some group, whether a CSAP study unit or an outside professional group.

A trainer must first become an expert in the field being taught and must then share the excitement of the subject matter with those being trained. I truly believe that the concept behind the motto was successful: not just RPs and PRPs but regular members got into the spirit of things and taught lessons to our study units - to the betterment of units and of members themselves.

Each quarter of this biennium, as D-8 director, I plan to propose a motto for reflection, action, and betterment of D-8 and our members. This quarter's motto is actually a knockoff of my prior motto: "Each one - Reach one!"

If each 'active' member of D-8 were to reach out and invite a 'not-so-active' member to a unit or to a parliamentary workshop, think of the increase in energetic participation. Or, if each member invited a newcomer to join them, we might be on the road to increasing our membership over the next couple of years. So what do you say? "Each one - Reach one" ... Can you give it a try?

David Mezzera, RP
District eight Director

Our Role on the NAP Level

Members of D-8 have "been volunteered" and have been appointed to fill a variety of national committee positions and NAP-level jobs for the next biennium. We commend them for their leadership and thank them for their willingness to serve the organization.

You will recognize many of these names as mentors in your state association as well as notables on the national level. And if they are still opportunities available to serve on national committees (and of course there are many occasions to serve somewhere within your state association). All you have to do is let an officer or current committee member know of your willingness to help out. Please remember that a voluntary organization succeeds primarily on the strength of its volunteers.

NAP Executive Committee

Steve Glanstein, PRP (HI)

NAP Nominating Committee

Gerry Olsen, PRP (CA)

Budget-Finance Committee

Steve Glanstein, PRP (HI)

Communications Committee

Bob Hall (CA) - Webmaster

TennieBee Hall (CA) - Editor

Jean Stallings, PRP (CA)

Frank Fitzgerald, PRP (AZ)

Membership Examiners Committee

Karen Christian (AZ)

Ethics Committee

Frank Fitzgerald, PRP (AZ)

Membership Extension and Retention Committee

David Mezzera, RP (CA)

Professional Development Committee

Giselle Miller, PRP (AZ)

Committee (continued)

Registration Examiners Committee

John Hohlbauch, PRP (UT)

Parliamentary Research Committee

Rachel Glanstein, PRP (HI)

Association Presidents

Sharon Giese, PRP (AZ)

Scott Burns, PRP (CA)

Rachel Glanstein, PRP (HI)

Paula Petruso, PRP (NV)

Carrie Dickson, PRP (UT)

More Accolades

NAP's Long-range planning Program envisions more and more Registered and professional members in the coming years. To that end, a number of D-8 members have achieved their credentialed status in the past two months. Congratulations are extended to:

New Registered Members:

Jack Wallace, RP (CA)

Joanne Smallwood, RP (CA)

New professional Registered Members:

Kim-See Teo, PRP (Singapore)

Sharon Giese, PRP (AZ)

William Puette, PRP (HI)

Luis de la Rosa, PRP (CA)

Donna Micetic, PRP (AZ)

Special Celebration

Marlene and David Fulmer, husband and wife members of CA-Kappa Unit, celebrated their Golden Wedding Anniversary in late November. Congratulations to them on 50 marvelous years, many of them spent at meetings and meetings and more meetings!

Educational Materials

A wealth of new study materials are available through NAP. Check out these 3 online courses:

- Construction of a Successful Organization
 - Minutes Made Easy
 - Parliamentary Procedure Made Easy
- <http://parliamentarians.org/wbtcatalog.php>

Another Teaching Aid

If your unit has any Provisional Members studying for the membership exam or if you yourself are helping to prepare someone for the exam, this new NAP website is for you: It is an online study guide and practice test using 300-Questions guide published by NAP.

NAP webmaster Bob Hall developed the mechanism to allow for self-study and guided study via the computer. All it takes is a user name and (free) password, and the site is yours to use while studying and preparing for the membership exam: what a great tool!

<http://www.300questions.org>

Stay tuned in the very near future for the technical innovation of actually allowing the membership exam itself to be administered online. The NAP Board of Directors has approved the project and Webmaster Bob is putting the finishing touches on the security mechanisms to make it work.

AND, in the not too distant future, the NAP 1200-Question study guide for the Registered Examination may find its way to your home via an electronic version.

Suggestions to Unit/Members

- Each association and unit is now responsible for submitting its own Form 990N to the IRS to verify its non-profit status. This can be done via an "electronic postcard" online. Check with your state association treasurer for assistance or see the October NAP mailing for more information. There is a deadline for filing this form following the end of your fiscal year.

- Do you want to do some advanced study on non-profit status? Got some time on your hands? Try "Googling" 501©3 to learn more about the tax-exempt status of religious, educational, and charitable organizations.

- Last term's Bylaws Committee chaired by Maurice Henderson, PRP, composed and published a Unit Bylaws Review Checklist. This is a great resource that can be used for writing new bylaws for an NAP constituent unit or used by an existing unit to review its bylaws to help insure they are complete, accurate, and in compliance with our NAP Bylaws.

<http://parliamentarians.org/doccenter.php?id=1070>

Membership Renewal

By now, all NAP members should have received their packet of renewal materials for 2010. It includes your dues notice for both NAP and your state association (which are sent together to NAP headquarters).

Deadline for renewal is February 1st, with your membership becoming delinquent if your dues are not paid by March 1st. There would be a \$15 reinstatement fee if renewed after march 1st.

Renewals (continued)

Along with the dues notice, check out the Holiday Sale order form for some special sale items, the Planned Giving Program brochure, and the NAP Educational Foundation folder.

If you have not received your packet, please give NAP a call to alert HQ at 1-888-NAP-2929.

Once again, be sure to get your renewal in the mail sooner rather than later.

State Association Tidbits (more to come in next issue)

- USAP (Utah State Association) held a successful Institute and state meeting in Salt Lake City on November 14th.

- NSAP (Nevada State Association) held its public workshop and yearly meeting in Las Vegas on October 10th.

2010 and 2011

Have you already started to fill in your 2010 and 2011 calendars? If so, be sure to put these important future events and their respective dates into your calendar right away:

- August 27-29, 2010
National Training Conference,
St. Paul, MN

- September 23-27, 2011
NAP Biennial Convention,
St. Petersburg, FL

- And when anyone asks about the next edition of RONR, tell them that (Edition) "11 will be published in 11".