



CALIFORNIA PARLIAMENTARIAN

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A Division of National Association of Parliamentarians®

2009-10 Issue #3

Lorenzo R. Cuesta, PRP Editor

Call to Convention

63rd Annual CSAP Convention

A Pride of Lions, A Flock of Seagulls, and a Quorum of Parliamentarians
(The Sacramento Zoo, the Riverside Promenade, and You!)

Sacramento California
September 30-October 2, 2010
Embassy Suites Hotel – Old Sacramento

An Invitation to the 63rd Annual CSAP Convention

Rumor has it that the 11th edition of RONR will include a new motion:

§62 Refer to Commitment

"The privileged motion *refer to commitment* invites members of the California State Association of Parliamentarians to a weekend of learning, renewed friendships, election of officers, and celebration of bylaws, budgets, and beverages. Takes precedence over all other motions; requires no second; the fact that a good time will be had by all is undebatable."

Yes, the 63rd annual CSAP Convention is getting closer and we trust that you are making plans to join us by the riverside

in Old Sacramento. The gathering will host eight educational workshops, a bevy of bylaw amendments, a balancing of budget, balloting for officers, and a bit of other business.

The schedule this year will be somewhat different than usual. Instead of devoting one day solely to workshops and another to business, we will open on Friday morning with opening ceremonies followed by six workshops. (Two parallel tracks for beginning and intermediate levels.)

The 7th and 8th workshops will be held Saturday afternoon after the main business session. The brief opening session

Friday morning will give us the opportunity to welcome each other, greet our new members, and complete nominations

before we recess for the educational program.

Members will have Friday night on their own – although there will be an evening reception to

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give you an opportunity to meet and chat with our candidates before balloting on Saturday morning.

Saturday morning will be the main business session where we will also consider a variety of bylaw and standing rule amendments, elect delegates to the 2011 NAP convention, and adopt a budget for the coming year.

Two more workshops will be held after lunch on Saturday afternoon followed by a third business session if we do not complete business that morning.

You'll then have a few hours to enjoy Old Sacramento and the riverside before our traditional installation dinner and new officer receptions Saturday evening. We are preparing a comprehensive guide to nearby museums, galleries, and other attractions. A preview is in this issue.

The negotiated hotel rate of \$139 per night (a savings of \$40-60 over the regular rate for this time of year) is available for two days before and after the convention for those wanting to extend their visit to Sacramento.

The convention registration fee this year has increased to \$60. An unfortunate increase, but necessary. Our membership has declined by 35% in the past five years resulting in a parallel decline in convention attendance - but the fixed costs for printing, postage, audio-visual and other convention expenses have not.

Fortunately, contributions to our 2010 Convention Fund from our three Areas and several units are helping to defray costs and avoid an even greater increase.

We've added no premium to the hotel meal costs and are offering a **10% discount** if you purchase the 3-meal package.

We will have a healthy package of amendments to the Bylaws and Standing Rules to deliberate. The enclosed report of the Bylaws Committee explains the rationale for most, but I would be remiss if I didn't comment on the proposed dues increase.

CSAP's dues have remained unchanged for many years. Because of the decline in membership, we no longer collect enough in dues to pay for our basic costs of operation.

In the past, the annual convention was another source of revenue - but declining membership means declining attendance and our Conventions have become break-even propositions.

The proposed budget for 2010-2011 is presently out of balance by \$2,000 and requires an infusion from reserves. We have sufficient reserves to give us time for long-range planning, but obviously that is not a long-term solution.

CSAP's major costs are Area rebates (used for mailing expenses), printing, and board and officer travel.

We have reduced costs by increasing use of email, by publishing the *California Parliamentarian* three times this year instead of four, and by holding two of our quarterly board meetings by teleconference. Board members are reimbursed only for their transportation costs - each board member pays his or her own meal and hotel expenses.

The time for an increase in dues is here - the proposed \$20 increase would be sufficient to cover our operating deficit and allow us to adequately fund future operations.

A couple of other things to note: this year we will be having a "first-timer's" orientation on Friday morning. If you are a new member, please plan to attend.

Friday morning will also include a brief meeting for Members-at-Large to give them an opportunity to elect their delegates. Details for both will be in the program book when you register at the convention.

I look forward to seeing you all soon.

Contact me at
sburns@omsoft.com,
(916) 803-2495.
Best wishes to all

Scott



2010-2011 CSAP Candidate Statements

1. Brahama D. Sharma, RP

Candidate for CSAP President

Fellow Parliamentarians, BRAHAMA D SHARMA. Ph.D RP is honored to address you to be the next President of CSAP.

Shall adhere to Rule of Order, final authority rests with the membership. Executive actions will be strictly in compliant with The Bylaws . Presently, CSAP is visible on an Area basis, It is imperative we develop a statewide visibility. As a Past Community College Senate President, and 100 such Senates, required by Law to conduct business using Parliamentary authority, gives opportunity to develop close relations with these Senates.

Some of the Faculty are likely to become CSAP members.If we can get just two faculties per Senate qualify for membership we will add a minimum of 100 members with statewide visibility.

Another avenue for statewide visibility. We should have a Liaisons with the State Legislature to influence legislation mandating the services of a qualified parliamentarian, in the business of cities.

Finally, be assured of a tight fiscal control with possible outside grants to expand on many fronts. BRAHAMA D SHARMA has served CSAP in many capacities.

NAP will use my Publications in NATIONAL PARLIAMENTARIAN for education. Parliamentary Journal(AIP) is another source. Please Vote BRAHAMA D SHARMA PRESIDENT.

2. James H. Stewart, PRP

Candidate for CSAP President

"Once more into the breach, dear friends" I stand and run on my record (can you both stand and run on the same thing?), and let not "that's the way we have always done it" be heard in the land.

3. Rick Sydor, RP

Candidate for Treasurer

Involvement and service have highlighted Rick Sydor's commitment to CSAP since he joined in 2001.

Rick has served on the CSAP Board as Treasurer (for 2 years) and is currently finishing his second year as Sierra Area Director. He also served as Area Treasurer. At the unit level, he is currently starting his second year as President of 2 units and has served as Treasurer of another unit.

As a member of AIP since 1980, and the current Treasurer of AIP Chapter #71 in Sacramento, he also served on the International Board of Directors of Toastmasters International, he will bring his dedication to continued service to the CSAP Board.

Rick is a proven team member and wishes to continue his educational quest of parliamentary procedure plus assisting CSAP maintain a viable presence in our society.

Rick Sydor asks for your vote to serve you as CSAP Vice President for 2010-2011.

4. Norman M. Golden

Candidate for Treasurer:

Norman was introduced to parliamentary procedure in 1965 when he joined a San Francisco youth group and became very involved when he joined the Golden Gate Chapter of the California Society of Enrolled Agents (CSEA). He is currently the Treasurer of CSAP and Past President of Sigma Phi Study Unit in San Francisco. Additionally, in 2008 and 2009 he performed the Financial Review for Pacific Area of CSAP.

Norman graduated from San Francisco State University in 1979 with a Bachelor's degree in Business Administration and a concentration in Accounting; he has been in public accounting ever since. In 1995 he became an Enrolled

(Candidate Statements continued p.4)

(Candidate Statements continued)

Agent, a federally licensed income tax practitioner. Currently he has his own income tax firm in Foster City.

For the Golden Gate Chapter of CSEA, he has chaired several committees and served as a director, Vice President and President. For CSEA (the state society), Norman chaired the Finance & Budget Committee (\$1.8M budget) in 2001/2002, Treasurer 2002/2003, Second Vice President 2003/2004, First Vice President 2004/2005 and President 2005/2006. He was awarded both the CSEA and Golden Gate Chapter's Member of the Year in 2004 and was elected to the Golden Gate Chapter's Hall of Fame in 2008.

Norman is currently preparing for the Registered Parliamentarian exam.

5. Peggy O'Brien Brown,
Candidate for CSAP Secretary

I have been a member of CSAP since 2003. I have also been a member of Zeta Chi, study unit of CSAP and NAP, since 2002. In Zeta Chi, I was secretary (2003-2005), president (2007-2009), and parliamentarian (2010). In addition, I was the recording secretary for 4 ½ years for the Commission on Human Concerns (currently called Community Action of Ventura County).

In a political organization, I have served seven years: Chairman of Legislation (one year), 2nd Vice-President of Membership (three years), 1st Vice-President of Programs (one year), and President (two years).

My employment history includes 19 years in the legal field, and 3 ½ years for FOOD Share working on many aspects of their capital campaign, grants, and grant reports. Their work required exceptional organizational and communication skills, attention to detail and always meeting deadlines.

I have many leadership skills and abilities enabling me to be an excellent Secretary for CSAP. I would be honored to serve as Secretary for CSAP, if elected, and I pledge to carry out the responsibilities and duties of the job.

Nominating Committee members:

Maria Trujillo Tough, Chair, Mary Ellen Harris, Pauline Lemire, Vera Mizell, Michael Van Roy.

BYOB
"Bring Your Own Bag"
to Sacramento

How many tote-bags have you accumulated in your years of attending conventions of one kind or another?

We figure you don't need another one. So...when you register at convention you're going to get the badge, the program, and usual stuff – but no bag to put it in. Or at least not an official one.

We're asking everyone to bring their own tote-bags – all of them. We'll have a bag swap! Trade up – Trade down – Take extras if you'd like.

Whatever is left at the end of convention will be donated to the SPCA Thriftstore. Collectors are waiting!



Convention Program-At-A-Glance

See the Convention Schedule for Room Information

Thursday

5 pm-7:00 pm Registration and Credentials Managers Reception (Lobby)
7:30 -9:00 pm Pre-Convention Board Meeting

Friday

7:30-8:30 am **Registration and Credentials** (Lobby)
7:30-8:30 Sales Room Open
8:15-8:30 MAL Meeting
8:15-8:45 First Timers Orientation
9:00-10:15 **First Business Meeting:**
Opening ceremonies, introductions and memorial; presentations of first timers, new members, RPs and PRPs; NAP and District greetings; and nominations.
10:30-11:45 **Workshops I**
A – Break the Rules, Correctly (Lorenzo Cuesta, PRP)
B - How to Un-Do Something (David Meigel)
12:00-1:15 **Luncheon**
1:30-2:45 **Workshops II**
A – Incidental (Scott Burns, PRP)
B – The Jury is Still out (David Mezzera, RP)
3:00-4:15 **Workshops III**
A – Can Special Events Produce Members? (Jean Stallings, PRP)
B – He Said, She Said (James Stewart, PRP)
4:15-5:00 Sales Room Open
5:00-7:00 Manager's Reception (Lobby)
7:00 Past President's Dinner (Private)
9:00-11:00 Reception – Meet the Candidates

Saturday

7:30-8:30 am Registration and Credentials (Lobby)
7:30-8:30 Sales Room Open
9:00-11:30 **Second Business Meeting:**
Election, Bylaws, Budget
11:45-12:45 **Luncheon**
1:00-2:15 **Workshops IV**
A – Make Business/Meetings Successful (Carl Silverman, PRP)
B – Pointers That Help Perfect Presiding Skills (Chuck Nolan, PRP)
2:30-4:00 **Third Business Session:**
Election Results, Re-ballot, New Business
5:00-7:00 Manager's Reception (Lobby)
7:00- Installation Dinner
Post-Installation Reception – Greet New Officers

Sunday

9:00-12:00 am **Post-Convention Board Meeting**

MISCELLANEOUS INFORMATION

UNIT DELEGATES

Unit Allocation and Designation Form was mailed to units in June.

Units must mail the completed form to the credentials chairman via USPS **by September 20**

CONVENTION REGISTRATION

Mail registration form and check **by September 20**

for

on-time benefits

- Reduced-price meal package
- First 10 are entered in a prize drawing

BYOB

Bring Your Own Bag
(tote bag, that is)

We're Going Green.

by not providing tote bags for this convention

Bring Your Own Bag
to keep or trade.

Extras will be donated to

S. P. C. A.

PROGRAM BOOK ADS

Greet Convention Attendees
with your own ad in the program
and
help Support the Convention

Full Page \$100

Half Page \$ 50

Quarter Page \$25

Eighth Page \$15

Specs and Submission form are in this *Call*

Submission deadline September 4

NAP PUBLICATIONS

A variety of NAP publications
will be available for review
along with a supply of order forms

HOTEL RESERVATIONS

**Deadline for Convention Rate
September 15**

LOOK

In this *Call to Convention* for

REGISTRATION FORM

MEAL OPTIONS

HOTEL INFORMATION

SITES and SIGHTS

SCHEDULE at a GLANCE

WORKSHOPS

PROPOSED BYLAWS

PROPOSED BUDGET

CANDIDATE STATEMENTS

Proposed Budget for 2010-2011 Fiscal Year
Budget & Finance Committee (Chairman - Jack Wallace, RP)

<u>INCOME</u>	2009-2010*	2010-2011
1. Mbr Dues (180 Unit Mbrs @ \$20.00 ea.)	3900.00	3600.00
2. Mbr Dues (90 Members-at-Large @ \$25.00 ea.)	2700.00	2250.00
3. Mbr Dues (5 Unit Students @ \$10.00 ea.)	20.00	50.00
4. Mbr Dues (2 MAL Students @ \$12.50 ea.)	25.00	0.00
5. Mbr Dues (Affiliate members @ \$25.00 ea.)	50.00	50.00
6. Educational Material Sales	1200.00	50.00
7-11. Convention Income	12000.00	12000.00
12. Misc. Income	775.00	0.00
TOTAL INCOME	20670.00	18000.00
<u>EXPENSE</u>		
13. Area Rebates (\$3 per member)	909.00	825.00
14. CSAP Board Travel (excl. President)	2000.00	2000.00
15. Board Member Expenses	0.00	0.00
16. Telephone & Teleconference (exclusive of President)	300.00	150.00
17. CSAP Board Meeting Room Fees	200.00	200.00
18. Board Meeting Catering	200.00	0.00
19. (Deleted)	0.00	0.00
20. Education Committee	50.00	25.00
21. Future Convention Planning	0.00	300.00
22. Marketing/Public Relations	25.00	25.00
23. Membership	25.00	25.00
24-		
30. Convention Expenses	10000.00	12000.00
31. Educational Supplies	1000.0	00.00
32. CSAP HQ Expenses	100.00	100.00
33. Stationery and Duplicating	50.00	25.00
34,36. CA Parliamentarian Mailing Permit and Postage	480.00	385.00
35. Postage (Other than CP and Call)	50.00	25.00
37. (Deleted)		0.00
38. CA Parliamentarian Printing	600.00	700.00
39. Call to Convention (Printing & Mailing)	600.00	700.00
40. Statement of Information Filing	40.00	20.00
41. Miscellaneous	1.00	0.00
42. Printing (Misc)	250.00	0.00
43. Quickbooks	0.00	0.00
44. Supplies	0.00	0.00
45. President's Travel/Business Expense	1500.00	500.00
46. President's NAP Convention Expense	1000.00	1000.00
48. Past President's Pin	0.00	0.00
49. Website	200.00	100.00
TOTAL EXPENSE	20670	20155.00
DEFICIT	0	2155.00

* Some categories have been consolidated – amounts shown for 2009-2010 were adjusted accordingly. A report of actual expenditures for 2009-2010 to date will be available at Convention

CSAP Proposed 2010 Bylaw Amendments

Bylaws Committee Gerald Olsen, Chair

1) INCREASE DUES FOR UNIT MEMBERS AND MEMBERS-AT-LARGE – Article III, - Members - Section 4, A, 1-2

PRESENT WORDING –

- A. CSAP annual dues shall be:
1. Twenty dollars (\$20) for Unit members.
 2. Twenty-five dollars (\$25) for Members-at-Large.

PROPOSED CHANGE – Strike out and insert to read:

- A. CSAP annual dues shall be:
1. Forty dollars (\$40) for Unit members.
 2. Forty-five dollars (\$45) for Members-at-Large.

*PROPOSED WORDING IF ADOPTED –

- A. CSAP annual dues shall be:**
- 1. Forty dollars (\$40) for Unit members.**
 - 2. Forty-five dollars (\$45) for Members-at-Large.**

RATIONALE – This Bylaw amendment would increase dues for the first time in many years. Inflation and a membership decrease make funding CSAP operations difficult. (Please refer to the proposed 2010-2011 CSAP Budget for details.)

PROPOSED BY – CSAP Board of Directors
RECOMMENDATION OF CSAP BYLAWS COMMITTEE – Approval.

2) SETTING CSAP DUES FOR PROVISIONAL MEMBERS AT \$5 PER YEAR – Article III – Members, Section 4, A, New 3 and renumber and B.

First Part - Section 4, A, New 3 –

PRESENT WORDING – None

PROPOSED CHANGE – Five dollars (\$5) for Provisional members.

*PROPOSED WORDING IF ADOPTED – 3. Five dollars (\$5) for Provisional members.

Second Part – Section 4, B –

PRESENT WORDING – B. Dues shall be payable to NAP, except that dues for Association Affiliate members, shall be payable to CSAP.

PROPOSED CHANGE – Amend by inserting after the words, “Association Affiliate members,” the following “and Provisional members.”

*PROPOSED WORDING IF ADOPTED – **Dues shall be payable to NAP, except that dues for Association Affiliate members and Provisional members shall be payable to CSAP.**

RATIONALE – This Bylaw amendment would provide for the collection of dues from Provisional members by CSAP. The *California Parliamentarian* would then go to all Provisionals and allow CSAP to track and provide services for Provisionals.

PROPOSED BY – CSAP Board of Directors.
RECOMMENDATION OF THE CSAP BYLAWS COMMITTEE – Approval.

3) REPORTING OF ELECTION OF UNIT OFFICERS – Article V – Units – Section 3.

PRESENT WORDING – Section 3 – Units shall elect officers between March 1 and June 30 of each year.

PROPOSED CHANGE – Strike out and insert the following, “Units shall notify the President of the results of their election of officers within 30 days following the election.”

* PROPOSED WORDING IF ADOPTED - **“Units shall notify the President of the results of their election of officers within 30 days following the election.”**

RATIONALE – This Bylaw Amendment would remove the requirement stating when Units must hold their officer elections. A number of Units are changing their Bylaws to coincide

with the new NAP-mandated fiscal year of Dec. 1-Nov. 30 (same as CSAP) and, therefore, changing their election cycles. This Bylaw amendment would simplify the reporting process and notify CSAP of the new officers.

PROPOSED BY – Scott Burns.
RECOMMENDATION OF CSAP BYLAWS COMMITTEE – Approval.

4) PROVIDE PARLIAMENTARIAN FULL RIGHTS ON BOARD OF DIRECTORS – Article VI – Officers – Section 5, G (Parliamentarian), I.

PRESENT WORDING – “Serve as a non-voting member of the Board of Directors and the Executive Committee with all membership rights other than the vote.”

PROPOSED CHANGE – Strike out and insert to read, “Serve as a member of the Board of Directors and the Executive Committee with all membership rights.”

PROPOSED WORDING IF ADOPTED - **“Serve as a member of the Board of Directors and the Executive Committee with all membership rights.”**

RATIONALE – CSAP present Bylaws are in conflict with a new California law prohibiting non-voting directors on a non-profit Board (AB 1233). This Bylaw amendment would clarify the role and powers of the Parliamentarian. The present situation is awkward, allowing the Parliamentarian to take part in debate and make and second motions, but not have the vote.

PROPOSED BY – CSAP Bylaws Committee and Scott Burns.

RECOMMENDATION OF CSAP BYLAWS COMMITTEE – Approval.

5) CHANGING THE PROCESS OF PAYING EXPENSES – Article VI – Officers, Treasurer, Section 5, E (Treasurer), 2.

PRESENT WORDING – ‘Pay all bills by check for budgeted items upon authorization of the

President, the Board of Directors, or the Executive Committee. All checks shall be signed by one of the following four officers: President, Vice President, Secretary, or Treasurer.’”

PROPOSED CHANGE – Strike the first sentence and insert the following: “Pay all bills by check for budgeted items; pay all bills by check for non-budgeted items upon authorization of the Board of Directors or the Executive Committee.”

PROPOSED WORDING IF ADOPTED – **“Pay all bills by check for budgeted items; pay all bills by check for non-budgeted items upon authorization of the Board of Directors or the Executive Committee. All checks shall be signed by one of the following four officers: President, Vice-president, Secretary, or Treasurer.”**

RATIONALE – This Bylaw amendment would allow the Treasurer to pay budgeted expenses (included in the approved CSAP budget) without obtaining separate authorization from the President, Board, or Executive Committee. Non-budgeted expenses would require approval of the Board of Directors or Executive Committee.

PROPOSED BY - Scott Burns.
RECOMMENDATION OF THE CSAP BYLAWS COMMITTEE – Approval.

6) INCREASE NUMBER OF MONTHS IN WHICH TO HOLD ANNUAL CONVENTION – Article VII – Convention, Section 1.

PRESENT WORDING – “CSAP shall meet in Convention annually in September or October to elect officers and transact other business of the Association. The Executive Committee shall approve the place, date and time of the Convention.”

PROPOSED CHANGE – Strike “September and October” and insert, “July, August, September, October, or November.”

PROPOSED WORDING IF ADOPTED - **“CSAP shall meet in Convention annually in July, August, September, October, or November to**

elect officers and transact other business of the Association. The Executive Committee shall approve the place, date and time of the Convention."

RATIONALE – The present Bylaws limit the Convention to being held within two months. NAP holds its Conventions and National Training Conferences usually in August or September, but not always. This Bylaw amendment will allow the Executive Committee more flexibility in setting the Convention date and obtaining the best hotel rates.

PROPOSED BY - CSAP Board of Directors.
RECOMMENDATION OF CSAP BYLAWS COMMITTEE – Approval.

7) ELIMINATE YOUTH COMMITTEE – Article X – Standing Committees, Section 1.

PRESENT WORDING – Section 1 – "There shall be the following standing committees: Budget and Finance, Bylaws, Convention, Editorial, Education, Financial Review, Growth and Service, History, Mailing, Membership, Public Relations and Marketing, Recognition, Website, Yearbook, and Youth.

PROPOSED WORDING – Strike the words, "and Youth."

PROPOSED WORDING IF ADOPTED - Section 1 – "There shall be the following standing committees: Budget and Finance, Bylaws, Convention, Editorial, Education, Financial Review, Growth and Service, History, Mailing, Membership, Public Relations and Marketing, Recognition, Website, and Yearbook.

RATIONALE – If this Bylaw amendment is approved, the Youth Committee would be eliminated. Youth Committee work and its activities are now handled on a national level, i.e., NAP. The CSAP Youth Committee has not been active for several years.

Note: If this proposed Bylaw Amendment is approved, three subsequent actions will auto-

matically take place: 1) Section 15 of Article X will be struck; 2) The paragraph, titled, "Youth Committee," in the Board Rules of Procedure (page 13) will be struck; 3) The word, "and" will be inserted between the words "Website" and "Yearbook" in the amended section, so as to read, "Website and Yearbook."

PROPOSED BY – CSAP Board of Directors
CSAP BYLAWS COMMITTEE RECOMMENDATION – Approval.

8) CREATE NEW STANDING COMMITTEE – CONVENTION SITE COMMITTEE – Article X, Section 1 and new Section 5 and renumbering.

PART 1 - PRESENT WORDING – Section 1 – "There shall be the following standing committees: Budget and Finance, Bylaws, Convention, Editorial, Education, Financial Review, Growth and Service, History, Mailing, Membership, Public Relations and Marketing, Recognition, Website, Yearbook, and Youth." (Depending upon action on No. 8.)

PROPOSED WORDING – Insert the words, "Convention Site" between the words, "Convention" and "Editorial."

PROPOSED WORDING IF ADOPTED - Section 1 – "There shall be the following standing committees: Budget and Finance, Bylaws, Convention, Convention Site, Editorial, Education, Financial Review, Growth and Service, History, Mailing, Membership, Public Relations and Marketing, Recognition, Website, Yearbook, and Youth." (Depending upon action on No. 8)

RATIONALE – This Bylaw amendment will fill the gap formerly handled by the President Elect (that position was eliminated at the 2008 Convention). At present, no one is responsible for searching for and recommending (to the Executive Committee) a site for the following year's Convention. The new standing committee would handle this function. (Also see Part 2).

PART 2 – PRESENT WORDING – None.

PROPOSED WORDING (New Section 5 and re-numbered) A Convention Site Committee of at least three members appointed by the President each year, one from each Area, shall search for and recommend to the Executive Committee the site for the following year's Convention.

RATIONALE – This new Section 5 would carry out the intent of Part 1 by providing the process for implementing the Convention Site Committee each year.

Note: This would be a Standing Committee where the Chairman is not a member of the Board of Directors (a non-Board committee).

PROPOSED BY – CSAP Board of Directors
CSAP BYLAWS COMMITTEE RECOMMENDTION
– Approval.

NOTE – Suggestions for several of the proposed Bylaws amendments also came from the NAP Association Bylaws Review Checklist, dated Aug. 25, 2009.

2010 PROPOSED CSAP STANDING RULES AMENDMENTS

1) ELIMINATE STANDING RULE NO. 22 AND RE-NUMBER

PRESENT WORDING – 22. Within thirty (30) days of receipt by CSAP of the final Membership Renewal List from NAP, the Secretary shall cause to be mailed to each member new rosters per Standing Rule 20.

PROPOSED WORDING – Strike and renumber

RATIONALE – CSAP no longer sends copies of new rosters to each member. The new rosters are available on the CSAP Website. Printed rosters are mailed to members upon request.

PROPOSED BY – CSAP Bylaws Committee

CSAP BYLAWS COMMITTEE RECOMMENDTION
– Approval.

2) NEW STANDING RULE NO. 24 AND RENUMBER – Provide an Appeal Process if a CSAP Member Is denied Delegate Status at Convention.

PRESENT WORDING – None

PROPOSED WORDING – “No. 24. If a CSAP member, in good standing, arrives at the Convention and seeks to become a delegate and is not granted delegate status because registration materials and/or payment, or credentialing authorization from appropriate authority was not received, the member may appeal for delegate status by: First, to the Registration or Credentials Committee, whichever is appropriate; second, to the CSAP President, and third, directly to the Convention at any Convention business meetings.” Proviso – To take effect at close of 2010 Convention.

PROPOSED WORDING IF ADOPTED - “No. 24. If a CSAP member, in good standing, arrives at the Convention and seeks to become a delegate and is not granted delegate status because registration materials and/or payment, or credentialing authorization from appropriate authority was not received, the member may appeal for delegate status by: First, to the Registration or Credentials Committee, whichever is appropriate; second, to the CSAP President, and third, directly to the Convention at any Convention business meetings.” Proviso – To take effect at close of 2010 Convention.

RATIONALE – This Bylaw amendment would provide an appeal process when a CSAP member is denied delegate status due to a mix-up with registration documents (such as appropriate registration application and/or fee not received) and/or credentialing documents (such as delegate certification from the appropriate authority not received).

PROPOSED BY – Several CSAP Members
CSAP BYLAWS COMMITTEE RECOMMENDTION
– Approval. July 3, 2010

SITES and SIGHTS of SACRAMENTO

SACRAMENTO VISITORS and CONVENTION BUREAU
 608 I St. Sacramento, CA 95814
 800-292-2334
info@discovergold.org

<u>OLD TOWN, SACRAMENTO</u>			
Historic Sites, Museums, Shops and Restaurants			
California State Military Museum	1110 Second Street	Tues.–Sun.	10-5
California State Railroad Museum	Second and I Streets	Daily,	10-5
Old Sac. Schoolhouse Museum*	1200 Front Street	M-Sat. 10-4	Sun 1-4
Old Sac. State Historic Park*	Front and I Streets	Daily	10-5
Old Sacramento Visitor Center	1002 Second Street	Daily	10-5
Sacramento History Museum	101 I Street	Tue.–Sun	10-5
Wells Fargo History Museum*	1000 Second Street	Daily	10-5

<u>DOWNTOWN, SACRAMENTO</u>			
Calif. Mus. History, Wmn and Arts	1020 O Street	Tue–Sun	12-5
Calif. State Capitol Museum*	10 th and L Streets	Daily	9-5
Crocker Art Museum	Closed for Renovations		
Stanford Mansion Historic Park	800 N Street	Daily	9:30-5
Sac. Historic City Cemetery*	Broadway @ 10 th	Daily	8-7
Towe Auto Museum	2200 Front Street	Daily	10-6
Wells Fargo History Museum*	400 Capitol Mall	Mon–Fri	9-5

<u>MIDTOWN, SACRAMENTO</u>			
California State Indian Museum	2618 K Street	Daily	10-5
Governor's Mansion Historic Park	16 th and H Streets	Daily	10-4
Sutter's Fort State Historic Park	2701 I Street	Daily	10-5

<u>LAND PARK, SACRAMENTO</u>			
Fairytale Town	Sutterville Road	Daily	9-4
Sacramento Zoo	Sutterville Road	Daily	9-4

<u>MCCLELLAN PARK, SACRAMENTO</u>			
Aerospace Museum of California	3200 Freedom Pk Dr.	Daily	10-5
California Foundry History Mus, *	5301 Price Ave.	Mon.–Fri.	11-3

<u>SOUTH SACRAMENTO</u>			
Sojourner Truth Multicultural Arts	2251 Florin Road	M-F 8-4, S-S	10-5:30

<u>EAST SACRAMENTO</u>			
Museum of Medical History*	5380 Elvas Ave.	Mon-Fri	9-4

*FREE

CSAP Area Reports

Sierra Area

Rick Sydor, RP

The third meeting & Sierra Area's Annual Institute was held on Saturday April 24, 2010 at the North County Corporation Yard 5026 Don Julio Blvd Sacramento, CA. This year's theme was "Order from Chaos".

As hard as the committee worked, attendance was 26 members and guests.

Presentations were conducted by Normadene Carpenter, RP ~ "Minutes, Agendas, and MRS SUN"; Scott Burns, PRP ~ "Red Light/Green Light"; David Mezzera, RP ~ "Do We Control Motions or Do Motions Control Us?" and Lorenzo Cuesta, PRP ~ "Chaos from Order". Special thanks to the Institute committee of Robert Kraffen, RP; Lorraine Talbot, RP; Katye Ridgeway, RP; Joanne Smallwood, RP; and Marcia Sydor, RP.

A Nominating Committee was named and new officers will be voted on at our annual meeting scheduled for July 31, 2010. The meeting will be held at the Raley's Event Centre 8807 Madison Avenue [@Hazel] Fair Oaks, CA. The meeting will start promptly at 10 am. Sigma Chi Sigma will be responsible for the program.

The study units of Sierra Area are all strong and functioning with the high expectations they have set for their educational programs.

Sierra Area plans to be involved with the CSAP Convention with each unit eagerly participating.



Southern Area

Chuck Nolan, PRP

The Southern Area Spring meeting, was held on May 1, 2010 at the Long Beach Petroleum Club, Long Beach, CA. There were 25 attendees, including 1 First Timer and 2 guests. NAP District 8 Director, David Mezzera, RP was our guest and presented the lesson "Bright Ideas for Committees."

The Southern Area Scholarship program for 2010 was awarded to Wendy Laufer. The scholarship was \$200.00 to fund attendance at the CSAP Annual Convention.

Area Units each gave an announcement of the Unit activities, and Jim Stewart, PRP led the Problem Clinic.

Nominations and elections of 2010-2011 officers will be at the next Southern Area meeting which will be on August 21, 2010 at the Pomona Valley Mining Company Restaurant in Pomona CA.

There have been several requests from the community for parliamentary assistance and members of Sierra Area are using their expertise in helping solve situations with their knowledge of RONR.

The Sierra Area has lost its most popular member - Al James. He will be missed by all.

Pacific Area

Kathy Flowers

Pacific Area Meeting was held on April 24, 2010. Total members' attending was 19.

Workshop leader Jackie Jacobberger presented a workshop on the pros and cons of the ballot measures for the California June primaries.

Motion to donate \$100 from Pacific for CSAP Convention Fund 2010 was adopted.

Volunteers for the October CSAP Convention were identified: AlVerta Harty, Vivian Mitchell, and Carole Reese.

Pacific Area will be holding an Institute on Saturday, September 11th 9 a.m. to 1 p.m. at the Mountain View Police Station, 1000 Villa Street, Mountain View, CA.

Topics will include presiding at meetings, making and handling motions, recording minutes of a meeting, and committee functioning. \$25 if postmarked before September 1 and \$30 after September 1 or at the door. Reservations or additional information to

flowers.Kathy@comcast.net.

Jean Stallings PRP is the Chairman.

Next Pacific Area meeting will be held Saturday July 24, 2010 at the Sunny View Community Center. Scott Burns, President CSAP, will present a workshop and install officer for 2010-2011 officers: Director Kathy Flowers; Assistant Director Esther Heller; Secretary Vivian Mitchell; and Treasurer Carole Reese.

Welcome New CSAP Members!

Bruce Bergman	Sigma Delta
Paula Celick	Alpha Omega
Robert Furhrmanno	Sigma Delta
Christian Gonzales	Eta Pi
Richard Kwiatkowsky	MAL
Patricia Sullivan	MAL
Clint Weirick	MAL
Margaret Wentz	MAL

Welcome Back!, reinstated members...

Rick Cornelius	MAL
Elizabeth Tipon	MAL

And Congratulations! to our newest Registered Parliamentarians

Christian Gonzales, RP	Eta Pi
Scott Lieberman, RP	MAL

2009-2010 Calendar

CSAP Board Meetings

September 30, 2010
Sacramento

October 3, 2010
Sacramento

CSAP 2010 Convention

October 1-2, 2010
Sacramento

Pacific Area Meeting

July 24, 2010

Sierra Area Meeting

July 31, 2010

Southern Area Meetings

August 28, 2010

NAP National Training Conf

August 27-29, 2011
St. Paul, MN

AIP Annual Session

July 15-17, 2010
Ontario, CA

Webmaster's Report H. R. (Bob) Hall

CSAP's website is being updated as information and documents are received. The latest bylaws and standing rules (revised September 2009 and March 2010, respectively) are available for download on the Documents Page. Recently, a link to the upcoming Convention Hotel's website was added to the Home and Convention Pages. You may use this link to reserve your hotel room for the Convention, and the CSAP Convention Rate will automatically apply. As soon as the Convention Registration Form becomes available, it will be posted on the Convention Page for download and use by attendees. Other Convention information will also be posted on that page as it becomes available.

Visit your area page (Pacific, Sierra, or Southern) to keep abreast of activities in your area of CSAP. Links to the area pages are available on most pages of the CSAP website. In addition to information on area officers and meetings, special events are listed. Recently, information on Pacific Area's public workshop, to be held in September in Mountain View, was posted on the Pacific Area Page. Also, the Call and Registration Form for Southern Area's August Annual Meeting was posted for download on the Southern Area Page.

The 300 Questions Study Website (URL: www.300questions.org) continues to attract new users, with more than 1,000 different users to date. Anyone wishing to prepare for the NAP membership exam may visit the URL and make free use of the website in their studies. Since the online membership exam became available in late March, 17 persons have requested online membership exams, and 15 of them have successfully completed their online exam and become NAP members. (The other 2 have not yet taken their exam.) Five of the 15 new members are also new members of CSAP. One of the new CSAP members has already taken and passed the Registered Parliamentarian exam.



District 8 Newsletter at

<http://parliamentarians.org/doccenter.php?id=162>

Board of Directors CSAP 2009-2010

Elected Officers

President	Scott Burns	Epsilon
Vice-President	Normadene Carpenter	Epsilon
Secretary	Judith Cheesebrough	Theta
Treasurer	Norman Golden	Sigma Phi

Area Directors

Pacific Area	Kathy Flowers	O. Alpha Kappa
Sierra Area	Rick Sydor	Sigma Chi Sigma
Southern Area	Chuck Nolan	Beta Mu

Parliamentarian	James Stewart	MAL
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Standing Committee Chairmen on Board of Directors

Budget & Finance	Jack Wallace	Sigma Chi Sigma
Editorial	Lorenzo Cuesta	Sigma Rho Pi
Bylaws	Gerry Olsen	Zeta Chi
PR/Marketing	Jacqueline Marazzi	Nu Chi
Website	H.R. 'Bob' Hall	Sigma Delta

Off-Board Standing Committee Chairs

Convention:	Sandra Sanders	Zeta Chi
Education:	Susan Rayburn	Epsilon
Growth & Service:	Normadene Carpenter	Epsilon
Financial Review:	(To Be Determined)	
Historian:	Trudy Waldroop	MAL
Mailing:	Karen Swett	Sigma Chi Sigma
Membership:	Normadene Carpenter	Epsilon
Youth:	David Mezzera	Nu Rho Pi

Committees

Budget & Finance: Jack Wallace, Rick Sydor, Susan Rayburn, Bob Hall, Norman Golden
Bylaws: Gerry Olsen, Lorenzo Cuesta, Karen Swett, Sandra Sanders, Esther Heller
Convention: Sandra Sanders, Sharon Hillbrant, Susan Rayburn, Lorenzo Cuesta, Lorraine Talbot, Muriel Oles
Editorial: Lorenzo Cuesta
Education: Susan Rayburn, Lorenzo Cuesta, Gerry Olsen, Loretta Newsom
Growth & Service: Normadene Carpenter
Financial Review: Open
Historian: Trudy Waldroop
Mailing: Karen Swett
MAL Liaison: Priscilla Bramlette
Membership: Normadene Carpenter
Nominations: Michael van Roy, Vera Mizelle, Mary Ellen Harris, Maria Trujillo-Tough, Pauline Lemire
PR/Marketing: Jacqueline Marazzi, Joanne Smallwood, Susan Rayburn, Diane Bish, Lisa Rothman
Youth: David Mezzera, Sam Gales, Gerry Olson
Website: HR 'Bob' Hall

Who Am I?

by David Mezzera, RP
District Eight Director

"Since you readers are members of a professional organization in California, I thought you might find it interesting to read a couple of stories surrounding some time I spent right there in California several years ago:

I married my wife Helen on Christmas Eve and a few years later we moved to San Francisco where I had a government job working as chief engineer for the Military Division of the Pacific. That job was a challenge but I was able to work on a variety of dredging operations in the bay channels and helped design some of the harbors there around the Bay. I was surprised when the government sent me for a short term to Arizona to scout out the navigability of the Colorado River; and I assure you, I was certainly glad to get back to San Francisco to continue overseeing some of the lighthouses protecting the mouth of the Bay.

Now I know that your organization is non-partisan and non-denominational, but I do need to tell you that while in San Francisco, I attended the First Baptist Church and was even asked to serve as the moderator for their membership meetings. Talk about another challenge. At least I had some fun helping out at the San Francisco YMCA while there, even serving on its local Board for a short time.

That's when I starting putting together notes for a couple of books I had in mind writing. I was able to publish one of them, a technical book, titled *The Water-Jet as an aid to engineering construction*. Sounds pretty stuffy, doesn't it? Unfortunately, I had to leave the San Francisco Bay Area about that time when the government offered me a job up in Portland, Oregon, that I just couldn't refuse.

So, who am I? You can find the answer elsewhere in this newsletter!"

Growth and Service Committee

Normadene Carpenter
Vice President

The G. & S. Committee authorized four (4) \$100 requests for grants from the Growth and Service Fund. They were to Sierra Area CSAP for use in presenting an annual institute open to the public, and to each of the following Units: Epsilon, Sigma Chi Sigma and Sigma Rho Pi.

A recent donation in the amount of \$50 from the CA Theta Unit, NAP was received by the G. & S Fund in honor of Wallace Rothbart.

The Growth and and Service fund has received \$50 in the last two weeks in memory of Marjorie Strack Carlson. \$25 from Sigma Delta Unit and \$25 from Normadene Carpenter. (Marjorie was CSAP president quite a number of years ago and Normadene was her Convention Coordinador when Marjorie had her convention in South Lake Tahoe.

Eudcation Committe

Susan Rayburn, Chair

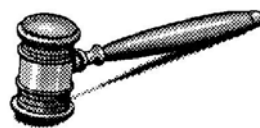
We have created a series of ten topics.

The first of which is being addressed in our forthcoming article: "The Top Ten Myths of Meeting Procedure." (By Normadeen Carpenter R.P.)

This article is for the general public and will be circulated through the press, local organizations and on the web as a means of participating in the public's education about Parliamentary Procedure, Robert's Rules of Order and of course, CSAP and NAP.

These publications will be one page "Info-bites" about the latest Hot Topics for practitioners, students and the general public respectively.

We will find a funding source to cover printing and distribution.



Unit Presidents

Pacific Area

Alpha Gamma - Kathy Flowers
Kappa - Ernestine Murray
Nu Rho Pi - Evelyn Wilson
Omega Alpha Kappa - Alverta Harty
Pi Gamma - Niniv Ibrahim
Rho Chi - William White
Sigma Phi - Erma Smith
Zeta - Esther Heller

Sierra Area

Alpha Omega - Marianne Haydon
Epsilon - Rick Sydor
Sigma Chi Sigma - Katye Ridgeway
Sigma Rho Pi- Rick Sydor

Southern Area

Beta Mu - Lorraine Visser
Chi Eta Phi - Dr. Lovene Knight
Eta Pi - Robin Pokorski
Eta Rho - Peggy Comstock
Nu Chi - Jacqueline Marazzi
Sigma Beta Chi - Diane Grosman
Sigma Delta - Bob Hall
Theta - Judie Cheesebrough
Zeta Chi - Sharon Hillbrant

Who Am I? Answer

"Yep, you probably guessed it — I'm Gen. Henry Martyn Robert . . . of course when I was stationed for over three years at the Presidio of San Francisco from 1867-1871, I was still only a Major in the U.S. Army Corps of Engineers. But for sure, it was the frustration I encountered as presider for my church's congregational meetings and for YMCA Boards in California that led me to start researching parliamentary practices and putting together notes about better rules for running meetings.

Aren't you glad that my *Pocket Manual of Rules of Order for Deliberative Assemblies* (which I was finally able to self-publish in 1876 after I left California) become more of a standard than my tome about engineering?

If not, you might all belong to the National Association of Water-Jets right now rather than the National Association of Parliamentarians!"